



**NAVAJO COUNTY
DEPARTMENT OF PUBLIC WORKS**



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**NOTICE OF INTENT TO DISCHARGE UNDER A GENERAL AQUIFER
PROTECTION PERMIT FOR AN ON-SITE WASTEWATER TREATMENT FACILITY**
****GP 4.02 Conventional Septic Tank System****

Instructions: Please fill out and submit this Notice of Intent to Discharge (NOI) to obtain permission to construct and discharge from a new on-site wastewater treatment facility for a **conventional septic tank system**. Any required **NOI Supplemental Forms** needs to be completed and submitted.

1. **Constructing and Operating an On-site Wastewater Treatment Facility Under a GP 4.02 General Aquifer Protection Permit:** Arizona Administrative Code (AAC) R18-9-A301 prescribes the following process for a person to obtain permission to construct and operate an on-site wastewater treatment facility:
 - a. Submit this NOI and appropriate supplemental information and forms;
 - b. Remit applicable general permit fees (due upon issuance of permit);
 - c. Satisfy any deficiency requests arising from Navajo County the agency's pre-construction review of the submitted information;
 - d. Receive **NCERA Form 380 Provisional Verification of General Permit Conformance** authorizing construction;
 - e. Complete construction of the wastewater facility within two years;
 - f. Upon completion of construction, submit required information to Navajo County to initiate post-construction review and inspection;
 - g. Satisfy any deficiency request arising from the agency's post-construction review of the facility;
 - h. Receive **NCERA Form 390 Verification of General Permit Conformance** authorizing operation and discharge from the facility in accordance with terms of the general permit and applicable requirements of statute and rule;

<p>2. Applicant (person responsible for overall compliance):</p> <p>Name: _____</p> <p>Address: _____</p> <p>Phone No. _____ Fax No. _____</p>	<p>3 Authorized Agent for Applicant, if any:</p> <p>Name: _____</p> <p>Address: _____</p> <p>Phone No. _____ Fax No. _____</p>
<p>4. Contact Person for Facility Operation (if different from applicant):</p> <p>Name: _____</p> <p>Address: _____</p> <p>Phone No. _____ Fax No. _____</p> <p>Arizona Contractor's License Number _____</p>	<p>5. Site Information:</p> <p>Address: _____</p> <p>_____</p> <p><input type="checkbox"/> Acres Parcel No. _____ Size: _____ <input type="checkbox"/> ft²</p> <p>T ___ R ___ Section _____, _____ ¼ _____ ¼ _____ ¼ _____</p> <p>Latitude: _____ ° _____ ' _____ " N</p> <p>Longitude: _____ ° _____ ' _____ " W</p>

For Agency Use Only		
<p>Received Date Stamp:</p>	<p>Permit Request(s):</p> <p><input type="checkbox"/> Shallow trench</p> <p><input type="checkbox"/> Deep trench</p> <p><input type="checkbox"/> Bed</p> <p><input type="checkbox"/> Chamber Technology</p>	<p>Permit Information:</p> <p>Soils Evaluation Inspected? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Date(s) Inspected: _____</p> <p>New Septic Permit Fee \$300/ Septic Repair \$150.00</p>

6. Available General Permits for On-site Wastewater Treatment Facilities and Information Submission Requirements: Please indicate which general permits are being applied for and check appropriate boxes to indicate that the required information has been submitted with this NOI.

A. Information submission requirements with all NOIs:

- Site Investigation Report (PE, PG, RS Registered in the State of Arizona)
- NCERA Form 330 GP 4.02 Checklist
- NCERA Form 340 Calculation Worksheet (or other comparable worksheet)
- NCERA Form 350 Notice of Disclosure (by a Professional Engineer Registered in the State of Arizona)
- NCERA Form 360 Special Feature [AAC R18-9-A312(G)]
- NCERA Form 370 Plot Plan (or other comparable plot plan)
- Flood Plain Use Permit
- Other document(s) _____

B. General permits, corresponding information submission requirements, and Navajo County Environmental Resources Agency*:

- 4.02 Septic Tank With Disposal by Trench, Bed, or Chamber Technology, Less than 3,000 Gallons Per Day Daily Flow [AAC R18-9-E302] \$225 Fee (\$175 if Notice of Intent submitted within six (6) months from soils evaluation)**

7. Narrative Description of Project:

Conventional Septic Tank System (General Permit 4.02) Serving a Single-Family Residence. This on-site wastewater treatment facility consists solely of a conventional septic tank system and disposal field sized for a design flow of _____ gallons per day. The septic tank conveys wastewater to a disposal field consisting of (*check one*): Shallow trench; Deep trench; Bed; Chamber technology. The expected date of first operation of this system is _____. The sewage to the septic tank has the characteristics of: Typical household sewage; or Typical household sewage and (*list other sources and characteristics of the wastewater*) _____

System Design: Bedroom Count _____ Fixture Units (Maximum or Actual) _____ SAR Value _____
Tank (Gallons) _____ Length (Feet) _____ Width (Feet) _____ Depth (Feet) _____

Conventional Septic Tank System (General Permit 4.02) Serving Other Than a single-Family Residence. This on-site wastewater treatment facility consists solely of a conventional septic tank system and disposal field sized for a design flow of _____ gallons per day. The septic tank conveys wastewater to a disposal field consisting of (*check one*): Shallow trench; Deep trench; Bed; Chamber technology. The expected date of first operation of this system is _____. The source(s) of flow to the system are (*describe*): _____

The sewage to the septic tank has the characteristics of: Typical household sewage, or Other (*describe*): _____

System Design: Bedroom Count _____ Fixture Units (Maximum or Actual) _____ SAR Value _____
Tank (Gallons) _____ Length (Feet) _____ Width (Feet) _____ Depth (Feet) _____

8. Existing Environmental Permits: List any state or federal environmental permits already held by the applicant or owner at this location or that are needed: _____

9. Certification of Compliance: To be completed by applicant/permittee identified in Item "2" above.

I, _____, certify that this Notice of Intent to Discharge and all attachments were prepared under my direction or authorization and all information is, to the best of my knowledge, true accurate and complete. I also certify that the on-site wastewater treatment facility described in this form will be constructed, designed, and operated in accordance with terms and conditions of the authorized general aquifer protection permits(s) and applicable requirements of Arizona Revised Statutes Title 45, Chapter 2 and Arizona Administrative Code Title 18, Chapter 9 regarding aquifer protection permits. I am aware that there are significant penalties for submitting false information including permit revocation as well as the possibility of fine and imprisonment for know violations and/or intentional mis-representations, etc.

Signature

Date