

**NAVAJO COUNTY
BOARD OF SUPERVISORS**

July 11, 2005

Board of Supervisors Chambers, Holbrook, Arizona – Time 9:04 a.m.

PRESENT: Jerry Brownlow, Chairman; Percy Deal, Vice-Chairman; Jesse Thompson; J. R. DeSpain, David Tenney, Members; James G. Jayne, County Manager; Mel Bowers, County Attorney; June Foard, Secretary. Mr. DeSpain led the invocation and pledge

CALL TO THE PUBLIC: None

BOARD BUSINESS - J. R. DeSpain reported that during today's activities some of the board members and the County Manager will be going to Winslow to meet for the Apache/Navajo County Mayors meeting. Mr. Deal reported he had been on vacation for the past couple of weeks.

CONSENT AGENDA: 1)Voucher list for payment 2) Tax Roll Corrections 3) Naming of Roads: An existing road in the Linden area “Horne Drive”; An existing road in the Shumway area “Bar Ditch Road”; Rename an existing road in the Joseph City area from the I-40 TI of the frontage road to the Navajo County Lake as “Cholla Lake Road” 4) Bingo license application for Skyline Meadows Mobile Home/RV Park 5) Authorize Deputy Clerk to apply to ADOT Special Investigations for undercover plates for Sheriff 6) Annual Extension of ABL Contract for food services through the Sheriff’s Office with a 2.5% increase as provided through the increase in the Consumer Price Index 7) Purchase of food trays for the jail with a total price of approximately \$9,500 to be expensed from Jail Enhancement Funds 8) Appointment of Evelyn M. Meadows to the Planning and Zoning Commission for District I 9) Board Minutes: March 14, 2005; April 4, 2005; June 6, 2005; June 20, 2005 10) Sympathy letters: Jimmy Jayne; Judge Tom Wing; Judge Fred Peterson; Yvonne Robinson **Mr. DeSpain made a motion** to authorize the Chairman to sign the items on the Consent Agenda; motion seconded by Mr. Thompson, Mr. Deal commented that he was happy to see the appointment of Evelyn Meadows to P & Z commission. Motion carried unanimously.

ELECTION SERVICES: Kelly Dastrup, Elections Coordinator 1) Approval of Intergovernmental Agreement form to be used with jurisdictions that request elections be conducted by the Navajo County Election Services Department: Kelly Dastrup addressed the board regarding the final phase of the process and that is the IGA - it will be recorded and be on hand as a guideline and substantiate the guidelines that will be used. She explained it is the intent of the Elections Department that they will work with the various entities that will need assistance. **Mr. Tenney made a motion** and Mr. DeSpain seconded a motion to approve the IGA form to be used. Mr. Deal asked if the school districts would be included. Ms. Dastrup explained they would and that the fee schedules have been sent out. Motion unanimously approved. 2) Approval to enter into an Intergovernmental Agreement to conduct the City of Winslow Referendum All Mail Ballot Election September 13, 2005. Ms. Dastrup explained the agreement to the Board. Mr. DeSpain made a motion and Mr. Thompson seconded the motion to approve the IGA. Motion unanimously approved. 3) Approval to: a. Enter into an Intergovernmental Agreement for administrative services provided by Election Services in

participation with the Sky-Hi Domestic Water Improvement District Election scheduled for September 13, 2005 Ms. Dastrup reported on the request by Sky - Hi for participation and requested approval of the IGA. **Mr. DeSpain made a motion** and Mr. Tenney seconded a motion to approve the IGA. Motion unanimously approved. b) Adopt **Resolution** to cancel the Sky-Hi Domestic Water Improvement District Election and appoint those candidates who filed nomination papers—Wayne R. Farris and William D. Jordan **Mr. DeSpain made a motion** and Mr. Tenney seconded a motion to cancel by **Resolution #46-05** the Sky-Hi Domestic Water Improvement District Election and appoint Wayne Farris and William Jordan. Motion unanimously approved.

WHITE MOUNTAIN LAKES RECREATION DISTRICT: John Hager, Advisory Committee Member: **Board of Directors Session:** 1) Accept and approve FY2005-2006 budget recommendations: **Mr. DeSpain made a motion** and Mr. Tenney seconded a motion to enter into a Board of Directors Session. Motion unanimously approved. John Hager reported to the board information regarding the budget recommendations. He reported the information has been reviewed by their board. Mr. DeSpain asked if anyone from the board was in attendance. Mr. Hager reported there were no board members present, but some of the community members were present. Mr. DeSpain reported that he felt the organization has worked hard to meet the needs of the community. **Mr. DeSpain made a motion** and Mr. Tenney seconded a motion to accept the budget recommendations. Motion unanimously approved. Approval of new committee member Greg Kroeger and alternates Bill Wimmer and Boris Paul **Mr. DeSpain made a motion** and Mr. Tenney seconded a motion to accept Greg Kroeger and alternates Bill Wimmer and Boris Paul as committee members. Motion unanimously approved. **Mr. DeSpain made a motion** and Mr. Tenney seconded a motion to return to regular session. Motion unanimously approved.

SILVER CREEK COUNTY ROAD IMPROVEMENT DISTRICT: John Hager: Board of Directors Session Accept and approve FY 2005-2006 budget recommendations: **Mr. Tenney made a motion** and Mr. DeSpain seconded a motion to enter into the Silver Creek County Road Improvement District. Motion unanimously approved. Mr. Hager presented the budget recommendations. Discussion was held regarding the Board of Directors. County Attorney, Mel Bowers will check into further information. **Mr. DeSpain made a motion** and Mr. Thompson seconded a motion to approve the budget recommendations. Motion unanimously approved. **It was moved** and seconded to return to regular session. Motion unanimously approved.

SHOW LOW LITTLE LEAGUE ALL-STAR TEAM: Team members and coaches were introduced and it was explained that they were on their way to Page, Arizona to compete to qualify for State. Each member of the team was presented with a Navajo County pin to wear while competing.

ADMINISTRATION/FINANCE: James Menlove, Director: 1) Consider the financial impact to Navajo County of the proposed tissue plant to be located near the Abitibi Paper Mill in the Snowflake area : Mr. Menlove introduced Mr. Joe Papa from the White Mountain Regional Development Corporation to explain some of the financial information and possible impact to the county regarding the proposed project. Mr. Papa explained some to the proposed incentives to the Company. Mr. Papa introduced David Anderson from Northland Pioneer College who presented information his department had compiled regarding the impact of this

project to the county. He presented the board with packets of information and suggested they review the information and contact him with questions. Mr. DeSpain expressed gratitude to NPC and David Anderson for their help. Mr. Papa stated he wanted to emphasize that the board had been presented with very conservative figures and that it was expected the impact would be much greater to the county. Mr. Deal asked what stage the project was in at the present moment. Mr. Papa explained the site was not completely nailed down, but felt there was alternative sites that would work. Mr. Deal expressed appreciation to Mr. Papa for all the work on the project. Mr. Menlove stated he would like to see Navajo County as the only site for this project. 2) Authorize the County to enter into an economic investment agreement for the location of a production facility in Navajo County: Mr. Menlove requested this item be postponed until the next Board of Supervisor's agenda. It was indicated the County Attorney would be reviewing the agreement.

HEALTH DEPARTMENT/BIO-TERRORISM: Dr. Wade Kartchner, Mary Tyler, Tracy Letcher: **Board of Directors Session** **Mr. DeSpain made a motion** and Mr. Thompson seconded a motion to enter into a Board of Directors Session. Motion approved with Mr. Tenney not present. 1) Approve Amendment #2 of Contract #HG461021 with the Arizona Department of Health Services for Nutrition Services for 5/23/05 to 6/30/08 in the amount of \$14,247: **Mr. DeSpain made a motion** and Mr. Thompson seconded a motion to approve Amendment #2 of Contract #HG461021. Motion approved with Mr. Tenney and Mr. Deal not present. 2) Approve Arizona Department of Health Services Contract #HG454010, Tuberculosis Control Program, Amendment #2 in the amount of \$20,000 for 7/01/05 to 6/30/06: Dr. Kartchner presented information on the Amendment to the Tuberculosis Control Program. **Mr. Thompson made a motion** and Mr. DeSpain seconded a motion to approve Amendment #2 in the amount of \$20,000 to Health Services Contract #HG454010. Motion approved with Mr. Tenney and Mr. Deal not present. **Mr. Thompson made a motion** and Mr. DeSpain seconded a motion to return to regular session. Motion approved with Mr. Tenney and Mr. Deal not present.

SHERIFF'S OFFICE: Greg Eavenson, Chief Deputy: Authorize Sheriff's Office to enter into agreement with Arizona Criminal Justice Commission for Byrne Memorial grant funding in the amount of \$280,000 for operation of the Major Crimes Apprehension Team: Chief Deputy Eavenson explained the agreement and stated the Sheriff's office has been awarded a grant in the amount of \$280,000 with a 25% cash match. **Mr. DeSpain made a motion** and Mr. Thompson seconded a motion to approve entering into the agreement with Arizona Criminal Justice Commission. Motion unanimously approved. 2) Authorize Sheriff's Office to enter into agreement with Arizona Criminal Justice Commission for Byrne Memorial grant funding in the amount of \$8,095 for overtime in the operation of the Major Crimes Apprehension Team: Greg Eavenson explained the agreement for funding for overtime. **Mr. DeSpain made a motion** and Mr. Tenney seconded a motion to approve the funding in the amount of \$8,095. Motion unanimously approved

COUNTY ATTORNEY – VICTIM SERVICES: Melvin R. Bowers, County Attorney Request for approval of Victim Assistance Grant between the Arizona Criminal Justice Commission and the Navajo County Attorney's Office, Victim Services Division for FY06 for part of the salary (NO ERE) for the Victim Services Director: County Attorney Mel Bowers explained the ongoing grant monies would be used for a portion of the Victims Services Director. **Mr. DeSpain made a motion** and Mr. Thompson seconded a motion to approve the

request for approve of the Victim Assistance Grant. Mr. Deal stated he believes the program does help the victims. Mr. Tenney asked if this was the same request that was presented with the budget hearings. Mr. Bowers reported that was a separate issue. Motion unanimously approved

EMERGENCY MANAGEMENT: Larry Dunagan: Approval of Resolution to name Larry Dunagan as Navajo County applicant agent for all disasters: Mr. Dunagan explained he is currently the advocate for several items, but there was a need for him to be the agent for all disasters. He explained that he was just requesting a change in name of contact. Mr. Dunagan also reported the County has received a check for \$164,000 and will be receiving an additional reimbursement of \$20,000 regarding the Winslow Levee expenses. **Mr. Tenney made a motion** and Mr. DeSpain seconded a motion to approve **Resolution #47-05** approving naming Larry Dunagan as the Navajo County applicant agent for all disasters. Motion unanimously approved

COOPERATIVE EXTENSION: Stephen Campbell, Cooperative Extension: 1) Acceptance and approval of State Fire Assistance Grant #SFA 5009 for the amount of \$95,000 to reduce the risk of wildfire on urban interface lands in the Pinedale area: Mr. Campbell explained this grant would extend the area covered. Mr. Deal noted when he was in the area that thinning did make a huge difference. Mr. Campbell reported the property owners would contract to do the work and then be reimbursed up to 50% for the cost. **Mr. Tenney made a motion** and Mr. DeSpain seconded a motion to approve the State Fire Assistance Grant for the Pinedale area. Motion unanimously approved. 2) Acceptance and approval State Fire Assistance Grant #SFA 5-5 for the amount of \$250,000 to reduce the risk of wildfire on urban interface lands in the Show Low area: Mr. Campbell explained the area this grant would cover. **Mr. Tenney made a motion** and Mr. DeSpain seconded a motion to approve State Fire Assistance Grant for the Show Low area. Motion unanimously approved. 3) Approve contract to transfer funds to University of Arizona to continue forestry work in Navajo County: Mr. Campbell explained the purpose was to transfer funds. He added this was formalizing the process. **Mr. DeSpain made a motion** and Mr. Thompson seconded a motion to approve the contract with the University of Arizona. Motion unanimously approved.

PUBLIC WORKS: Dusty Parsons, Bill Fraley: 1) **Board of Directors Session for Sutter Drive Improvement District:** **Mr. Tenney made a motion** and Mr. DeSpain seconded a motion to enter into a Board of Directors Session for Sutter Drive Improvement District. Motion unanimously approved. **Recommended rejection of Contract #B04-03233 for the Sutter Drive Improvement District:** Mr. Parsons recommended rejecting the contract. **Mr. Tenney made a motion** and Mr. DeSpain seconded a motion to reject Contract #B04-03233. Motion unanimously approved. **Mr. Tenney made a motion** and Mr. DeSpain seconded a motion to return to regular session. Motion unanimously approved. 2) **Acceptance of the filing of the petition requesting establishment of Crimson Oak Drive, Spruce Drive, Sutter Drive, Pinion Place, and Forest Avenue as County Highways setting the public hearing at 10:00 a.m. on August 15, 2005:** **Mr. DeSpain made a motion** and Mr. Tenney seconded a motion to approve filling the petition and setting the public hearing for August 15, 2005 at 10:00 a.m. Motion unanimously approved. 3) **Approval of professional services contract with Ironside Engineering & Development, Inc., Mountain Standard, Inc. and Hook Consulting Inc.** Mr. Parsons reported that staff is recommending approval of a professional services contracts with Ironside, Mountain Standard and Hook. **Mr. Tenney made a motion** and Mr. Thompson

seconded a motion to approve the professional services contracts. Motion unanimously approved. Mr. Jayne reported the contracts have been reviewed by the County Attorney and Mary Springer. 4) Approval of replacement of items stolen from the Pinedale Road Yard and installation of a security system for that facility Mr. Parsons reported on the items stolen. He reported the insurance may cover part of the replacement. Mr. Parsons reported there were no plans to spend more than the \$17,000 estimated replacement costs. **Mr. Tenney made a motion** and Mr. DeSpain seconded a motion to approve replacing the stolen items and installation of a security system. Motion unanimously approved. 5) **Board of Directors Session for Navajo County Flood Control District: Approval to advertise and conduct a Public Meeting on August 3, 2005 in the City of Winslow to provide the Intent of Notification for residents of Winslow regarding what is occurring in the de-certification process and what repairs are needed on the Winslow Levee:** **Mr. DeSpain made a motion** and Mr. Tenney seconded a motion to enter into a **Board of Directors Session** for Navajo County Flood Control District. Motion unanimously approved. Mr. Parsons explained the need to advertise and conduct a public meeting. Mr. DeSpain added there was a need to bring information regarding the Winslow Levee to the townspeople. He encouraged the board members to attend the meeting. **Mr. DeSpain made a motion** and Mr. Thompson seconded a motion to advertise and conduct a public meeting in the City of Winslow to provide the Intent of Notification for the residents of Winslow. Motion unanimously approved. **Mr. Tenney made a motion** and Mr. DeSpain seconded the motion to return to regular session. Motion unanimously approved. 6) Approval by Resolution of the Financial Assurances for the Summer Place North Unit IIC Subdivision: Bill Fraley discussed the Resolution of Financial Assurances as it related to the previously approved Resolution for Summer Place North, stating staff is satisfied with the assurances presented and recommends adopting the resolution to accept them. **Mr. Tenney made a motion** to approve **Resolution #48-05** for the Financial Assurances for the Summer Place North Unit IIC Subdivision; Mr. Thompson seconded the motion; vote unanimous approving the motion.

BOARD OF SUPERVISORS: J.R. DeSpain, Percy Deal, Jesse Thompson, 1) Reappointment of the Cooperative Extension Board and appointment of Vern Turley as a new member: Mr. DeSpain made a motion to approve the re-appointment of the Cooperative Extension Board as presented and to appoint Vern Turley as a new member; Mr. Tenney seconded the motion; vote unanimous approving the motion. 2) Consideration and approval of \$1,500 sponsorship of Kayenta Township Economic Summit: Mr. Deal advised the Board that he has discussed this issue with members of the community and would like to support the project by providing funding. Mr. Jayne stated these funds would come from the 2005 budget, 019 funds. Mr. Deal made a motion to approve the \$1,500 sponsorship of Kayenta Township Economic Summit; Mr. DeSpain seconded the motion; vote unanimous approving the motion. 3) Use of up to \$200.00 of Special Use funds to fund a Community Chapter meeting regarding the future use of fee lands for the Navajo Nation: Mr. Thompson stated that a conference room could be secured at the Adobe Inn in Winslow for \$50 to host this Community Chapter meeting. **Mr. Thompson made a motion** to approve the use of \$50.00 Special Use funds to fund a Community Chapter meeting regarding the future use of fee lands for the Navajo Nation; Mr. Tenney seconded the motion; vote unanimous approving the motion.

SUPERIOR COURT #31: Dale Nielsen, Presiding Judge, 1) Approve the Resolution to create a Fourth Division of the Navajo County Supreme Court: Judge Nielsen asked the Board to consider this proposal with a resolution to send to the Governor for her approval to establish

the Fourth Division of the Navajo County Supreme Court with the formation actually being effective in 2007. He advised that the County had already exceeded the recommended 1:30,000 judge to population ratio. He stated there are currently three full time judges plus pro-tem judges as Division 3 was created in the mid-nineties. The caseload is increasing since the types of filings have increased as well as the number of filings. He outlined the specific steps in establishing this court. He provided information outlining the caseload, jail bed increases, the growth of the County; a comparison of five other counties' staffing and that Navajo County filings have almost doubled since 1990 with a dramatic increase of juvenile delinquency and dependency cases. He reviewed costs related to establishing this division in 2007, stating the projected estimate is \$446,000. In response to a question from Mr. DeSpain, Judge Nielsen stated some of this funding would come from State and local Fill the Gap funding. Mr. Jayne clarified the County would be taking responsibility through grants and County funds for approximately half of the \$446,000 beginning January 1, 2007. **Mr. Tenney made a motion** to approve **Resolution 49-05** to create a Fourth Division of the Navajo County Supreme Court; motion was seconded. Discussion centered on funding and space requirements, utilizing the already remodeled court and increased space needed for additional personnel. Those present discussed the process, which would, if fully approved through the Department of Justice, provide for the Governor to appoint the first Judge with an election to be held in 2008. Mr. Deal inquired if statute would allow the Board to divide the county into districts to select judges rather than conducting a countywide election and Judge Nielsen stated that question should be posed to the County Attorney. He requested that this issue be investigated to determine if statute would allow district elections. Mr. Deal also requested that additional efforts are made with legislators to update statutes as related to the 30,000 ratio. Judge Nielsen expressed his appreciation to the Board for their support and stated he would commit the Court to providing funds that are available. The motion was unanimously approved. 2) Presentation of the Judicial Branch's Annual Report: Judge Nielson addressed the Board, providing an update on the judicial divisions in a handout and commended his personnel for their dedication. **No action.** 3) Approve the IGA with City of Holbrook to provide clerical duties for Magistrate related business: Judge Hatch provided the history of the relationship with the City of Holbrook regarding contracting for clerical services. He explained the current clerical staffing in his office and how they are funded. **Mr. Deal made a motion** to approve the IGA with City of Holbrook to provide clerical duties for Magistrate related business; motion seconded by Mr. DeSpain; vote unanimous approving the motion.

Human Resources: Gail Calisen, Director, 1) Approval of Personnel Actions: Ms. Calisen summarized the written personnel action report. **Mr. Tenney made a motion** to approve the personnel actions as presented; motion seconded by Mr. DeSpain; vote unanimous approving the motion. Mr. Thompson was not in the room. 2) Approve revision to Article 32 of the Personnel Policies and Procedures: Ms. Calisen reviewed the proposed personnel policy revision that would prevent non-exempt employees from accessing emails from home over the weekend in an effort to limit the County's liability for overtime claims. Mr. Payette polled other counties and found they have similar policies in place. Ms. Calisen stated this proposed policy has also been reviewed and approved by the personnel commission and department directors. **Mr. DeSpain made a motion** to approve the revision to Article 32 of the Personnel Policies and Procedures as presented; motion seconded by Mr. Tenney. Motion was unanimously approved.

NAVAJO COUNTY WIA: Gail Sadler, 1) **Approve amendment to IGA with Apache County to extend WIA administrative entity services for one year:** Ms. Sadler explained the amendment to this IGA. Mr. DeSpain commended Ms. Sadler on her efforts in coordinating efforts between counties. **Mr. DeSpain made a motion** to approve an amendment to the IGA with Apache County to extend WIA administrative entity services for one year; motion seconded by Mr. Thompson; vote unanimous approving motion. Mr. Tenney was not in the room. 2) **Approve new contract with DES for WIA services PY 2005-2006:** Ms. Sadler advised that this contract has been adjusted from a previously approved contract to include insurance indemnification information and the most recent allocations. Ms. Sadler stated that the allocation is about \$60,000 less this year but due to an adjustment to the previous year's allocations she does not anticipate having to cut programs. **Mr. Tenney made a motion** to approve the new contract with DES for WIA services PY 2005-2006;; motion seconded by Mr. DeSpain; vote unanimous approving the motion. Mr. Deal was not present for the vote.

ADMINISTRATION/FINANCE: James Menlove, Finance Director, 1) **Adoption of tentative Navajo County 2005-2006 budget:** Mr. Menlove reviewed the tentative budget, advising he is setting aside \$3.6 million in a contingency fund. He stated many positions have been funded that were re-instated from the reduction in force over two years ago and there are 17 new positions. He distributed a report outlining staffing positions and discussed them with the Board. There was considerable discussion of the proposed tax rates. Mr. Menlove stated he has met with Dr. Kartchner and Mary Tyler, breaking out the cost of each service. Mr. DeSpain asked about the number of employees in the health district and Mr. Menlove stated that the Health District budget does not include various related areas, including Bioterrorism. Mr. Deal inquired if there had been meetings with the major taxpayers. Mr. Menlove responded that there had been an extended meeting with ATRA and they had reviewed the budget in detail with no resulting questions. Mr. DeSpain asked if any of the Department Heads or elected officials had questions or comments and it was reported there were none. Mr. Tenney thanked everyone for efforts related to the development of the budget. **Mr. Tenney made a motion** to adopt the tentative Navajo County 2005-2006 budget; motion seconded by Mr. DeSpain. Mr. Deal stated that there have been occasional letters and calls regarding the former contributions the supervisors were able to make to various entities. Mr. Menlove responded that there were special project monies for each of the districts and they don't have specific monies set aside, that those would have to come from the general fund. Mr. Deal requested that this information be shared and that there are additional allocations set aside for the districts. He expressed concern that there is a problem with the current formula as District 1 and II are not allocated funds at the same rate as the other districts. Mr. Thompson agreed with Mr. Deal's remarks and stated he would like to have the administration conduct a road assessment. Mr. Brownlow stated he appreciated these comments and agreed the Board needs to discuss this in the future. Motion unanimously approved. a) **Board of Directors Session for Little Colorado River Flood Control District:** **Mr. Tenney made a motion** seconded by Mr. Thompson to enter into a **Board of Directors Session** for the Little Colorado River Flood Control District budget. Vote unanimous approving the motion. Mr. Menlove explained the levee issues and making sure the needs are met. **Mr. Tenney made a motion** seconded by Mr. Thompson to approve the tentative budget for the Little Colorado River Flood Control District. Motion unanimously approved. **Mr. Tenney made a motion** seconded by Mr. Thompson to return to regular session. b) **Board of Directors Session for Navajo County Flood Control District:** **Mr. Tenney made a motion** seconded by Mr. Thompson to enter into the Navajo County Flood Control District. Motion unanimously approved. James Menlove explained the line items for

the Flood Control District. Discussion was held on several claims that had been paid. **It was moved and seconded** to approve the tentative budget for the Navajo County Flood Control District. Motion unanimously approved. **Mr. Tenney made a motion** seconded by Mr. Thompson to return to regular session. Motion unanimously approved. **c) Board of Directors Session for Navajo County Public Health Services District:** **Mr. Tenney made a motion** seconded by Mr. Thompson to enter into a **Board of Directors Session** for Navajo County Public Health Services District. Motion unanimously approved. Mr. DeSpain reported on the positive move forward in adding humane officers to the county. **Mr. DeSpain made a motion** seconded by Mr. Tenney to approve the tentative budget for the Navajo County Public Health Services District. Motion unanimously approved. **Mr. Thompson made a motion** seconded by Mr. DeSpain to return to regular session.. Motion unanimously approved. **d) Board of Directors Session for Navajo County Library District:** **Mr. DeSpain made a motion** seconded by Mr. Tenney to enter into a Board of Directors Session for the Library District. Motion unanimously approved. Mr. Menlove explained the Library District has operated on a very limited budget for several years. He added that Libraries are required to provide numerous services. Mr. Menlove reported that funding is received from taxes twice a year and the tax money has just been received. He explained there is a need to increase the Library District funding for technology and for reserve. **Mr. Thompson made a motion** seconded by Mr. DeSpain to approved the tentative budget for the Library District. Motion unanimously approved. **Mr. Tenney made a motion** seconded by Mr. Thompson to return to regular session. Motion unanimously approved. James Jayne thanked James Menlove for all the hard work on the budget.

ADJOURN: **Mr. Tenney made a motion** seconded by Mr. Deal to adjourn. Motion unanimously approved and the meeting was adjourned at 3:35 p.m.

APPROVED:

DATE:

Jerry Brownlow, Chairman

ATTEST:

CLERK/DEPUTY CLERK OF THE BOARD